



North County Lifeline, Inc. is a non-profit human services organization that offers a wide range of services to the people of North San Diego County. Our mission is to build self-reliance among youth, individuals and families through problem solving, skill-building and accessible community-based services. We offer competitive benefits including Health & Life Insurance, Paid Vacation & Holidays, Flexible Spending Account, 403(b) and more! Visit www.nclifeline.org for more information regarding our organization.

JOB ANNOUNCEMENT CLINICAL DIRECTOR

Position Summary

Under the supervision of the Associate Executive Director, Programs is responsible for the quality assurance and clinical supervision of staff and interns within the agency's internship program. Supervises, coordinates, develops and evaluates all aspects of the program to assure consistency with the agency's purpose and approach and its compliance with agency policies, procedures, contract requirements and the ethical and legal standards upheld by the California Board of Behavioral Sciences and the core values and mission of North County Lifeline. The Clinical Director works closely with the Program Directors with all delivery of program services. The Clinical Director is also part of the Senior Management Team.

Specific Activities

- Assures that the agency consistently provides high quality, professional counseling and psychotherapy services, maintains appropriate documentation, stays current on research and developments in the field, and disseminates "best practice" information to the clinical staff as appropriate.
- Provides administrative support to the counseling intern program including personnel activity, program organization, coordination with schools, public relations and intern screening and selection. This includes all communication with Universities.
- Coordinates the counseling intern program and maintains linkages with participating graduate schools and departments.
- Participates in University Internship fairs.
- Assists with recruitment, interviewing, hiring, training and scheduling of counselors, case managers, rehab specialist and volunteers.
- Collaborates with Volunteer Coordinator to facilitate clearance process.
- Works with the Directors to maintain compliance with supervision requirements. Responsible to establish and maintain hourly tracking system.
- Provides clinical and administrative supervision to counseling trainees, interns, and licensed staff, including orientation, individual and group supervision and evaluation of performance.
- Engages in staff program development, implementation and evaluation and responsibility of component quality assurance.
- Provides live observations, video and audio reviews
- Provides direct counseling services as needed.
- Read and comment on required school process recording. Evaluates and monitors work agreements of counselors, interns and volunteers. Completes school evaluations.
- Co-sign clinical documentation (assessments, treatment plans, progress notes, discharge planning, etc.) when required.
- Collect and sign volunteer logs/timesheets/mileage.
- Assistant in the oversight of Medi-Cal, private billing compliance, fee for service and performance based pay points
- Completes reports as required.
- Participates in and facilitates agency and component meetings and trainings.

- Coordinates monthly meetings with Intern Supervisors, Clinical Supervisors, Directors, and Program Supervisors to ensure all training/learning needs are being met.
- Create Clinical Staff Training System including needs assessment, training matrix and schedule, curriculum development, PowerPoints, on-line virtual training, and training evaluations.
- Ensures all new and current clinical staff (including volunteers, trainees, interns, unlicensed, licensed) are completing all needed trainings on time and with documentation.
- Provide training within their expertise and locates outside trainers if needed.
- Stays informed of and disseminates to all counseling staff, information related to the legal and ethical issues, evidenced based practices, therapeutic trends, and alcohol and drug treatments in the field of counseling
- Coordinates component activities with other agency components and programs.
- Responsible for ongoing certification and accreditation of agency and component.
- Must be able to work cooperatively in multidisciplinary teams.
- Completes all other duties as assigned.

Minimum Qualifications/Requirements

Education level of a master's degree or doctoral degree in counseling, psychology or social work. Licensed in California as LMFT, LCSW or Licensed Psychologist. A minimum of two years post-graduate experience is required with a strong background in clinical mental health and clinical supervision. Possesses strong supervisory and counseling skills. Knowledgeable of child development issues, at-risk youth issues, and evidenced based practices. Compatibility with agency purpose, goals and approach. Successful completion of multi-state criminal background check, TB, and Drug Test.

Compensation/Benefits

Full-time exempt position- Salary commensurate with experience. Full paid benefits according to the personnel policy. EOE.

**To apply: Send resume and cover letter to jobs@nclifeline.org or Fax to (760)529-0421
Recruitment Open Until Filled**